## Setting up Quicken/Quickbooks for Premier Bank Inc.

Follow the instructions below to set up a Premier Bank Inc. account within Quicken and Quickbooks. While some banks charge for this feature, Premier Bank offers this service for free!

Follow the instructions below to set up a Premier Bank Inc. account within Quicken.

Enter – Premier Bank Inc

Add Checking Account	×
Add Checking Account	
Enter the name of your financial institution	
All results	
Premier Bank Inc	
Premier Bank IA Cash Mgmt Premier Bank IB WC Quicken Premier Bank Inc Premier Bank Minnesota - DC Premier Bank Minnesota - WC Premier Bank Rochester - DC Premier Bank Rochester - WC	
Financial Institution not on the list? Prefer not to download? Interested in advanced connection Use Advanced Setup to create your account.	
Cancel	<u>B</u> ack <u>N</u> ext

#### Q Add Checking Account

Add Checking Account Premier Bank Inc WEB: www.premierbankinc.com   TEL: 304-369-2407	
Premier Bank Inc User ID / User Name for your online Premier Bank Inc account Premier Bank Inc password for your online Premier Bank Inc account Show Save this password	Your credentials are safe with Quicken           We use bank-level encryption to secure your login credentials, they cannot be compromised           We use a read-only connection to your bank. We cannot move or transfer money           Learn more about our security
Cancel For more options use Advanced Setup	<u>B</u> ack Co <u>n</u> n

Protect your Quicken software with an account password.

Set up your	Password Vault	
Set up y	our Password Vault	
0	The Quicken Password Vault securely passwords. Once they are stored in t just one password to update all your	stores your account he Password Vault, you enter accounts.
Create	a Password Vault password to protec	t your stored passwords.
Create Re-enter th	a password	Your password must be at least six characters in length.
0		<u>O</u> K Cancel

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## Add Checking Account

Looking for your accounts at Premier Bank Inc		
0	<u>B</u> ack	Connect

Enter your cell phone number to receive a text alert (your data plan may charge you for texts)



<b>Q</b> Premier Bank Inc Account Acc	ess	×
Premier Bank Inc A	ccount Access	
	Premier Bank Inc requires that you enter more information in order to connect.	
	Enter the security code	
	How does Quicken protect my financial information?	
0	<u>O</u> K <u>C</u> an	cel

Text message received

PREMIER BANK Messages. The one-time code is <u>19717</u>. Please enter and submit it online. Msg&Data rates may apply/STOP if unexpected/HELP for support

## **Q** Accounts Added

Accounts Added

## **Premier Bank Inc**

WEB: www.premierbankinc.com | TEL: 304-369-2407

~	Downloaded and categorized transactions from the last 73 days.		Sync to Quicken Cloud for Mobile & Alerts	^
~	XX XX Downloaded and categorized transactions from the last 76 days.		Sync to Quicken Cloud for Mobile & Alerts	
~	XX Downloaded and categorized transactions from the last 89 days.		Sync to Quicken Cloud for Mobile & Alerts	
~	XX Downloaded and categorized transactions from the last 90 days.		Sync to Quicken Cloud for Mobile & Alerts	
~	XX Downloaded and categorized transactions from the last 90 days.		Sync to Quicken Cloud for Mobile & Alerts	
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The nu Most f	umber of days of transactions that Quicken downloads is determine financial institutions provide 90 days of your most recent transaction tion policv.	ed by your fi ons, but this i	nancial institution. number can vary based on financial	
8			Add Another Account Finis	h

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Once setup, update as frequently as you'd like. Updating Quicken to have the current information – Click on One Step Update under the Tools tab

File Edit	View Too	ls Reports Help		
		Account List	Ctrl+A	
		Add Account		
► ACCOU		Calendar	Ctrl+K	PLANNING II
		Alerts Center		
Main Vi	ew	Manage Bill & Income Reminders	Ctrl+J	
		Manage Hidden Accounts	Ctrl+Shift+M	
Customiz	e	Category List	Ctrl+Shift+C	
		Tag List	Ctrl+L	
		Security list	Ctrl+Y	
		Recategorize		
		One Step Update		
		One Step Update Summary		
		Schedule Updates		
	_	Renaming Rules		
	-	Memorized Payee List	Ctrl+T	
		Write and Print Checks	Ctrl+W	
		Reconcile an Account	Ctrl+R	
		Online Center		
		Online Payee List		
		Address Book		
		Calculator		
		Password Vault	>	\$
		Quicken Bill Pay	>	

### Follow the instructions below to set up a Premier Bank Inc. account within Quickbooks.



### Open QuickBooks and click on the Banking tab > Bank Feeds > Set Up Bank Feed for an Account:

<u>File Edit View Lists Favorites C</u>	ompany C <u>u</u> stomers Vend <u>o</u> r	s Emplo <u>v</u> ees	<u>B</u> anking <u>R</u> eports <u>W</u> indow <u>H</u> elp	
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Lustomers				CUSTOMERS
Vendors				

lest Bank - QuickBook

#### Bank Feed Setup

	FIND CONNECT LINK	
Enter your bank's name		
Premier Bank Inc	Or choose from	
Examples: Bank of America, Citibank, American Express.	these popular banks	
Matching Results	Bank of America-All Other States	
IncredibleBank	Chase	
Premier Bank Inc	Fidelity Bank	
Profinium Inc.	U.S. Bank - PFM Direct Connect	
Profinium IncDC	JPMorgan Chase Bank	
South Central Bank, Inc	Wells Fargo Bank	
TruPartner Credit Union, Inc.	Capital One Card Services	
Wesbanco Bank, Inc.	Citi Cards	
Wesbanco Bank, IncDC	Discover Card Express Web	

Manually Import Transactions



×

Visit www.PremierBankInc.com and log into Online Banking. Select Accounts – Reports



Select the Account, Time period, Transaction type, File format type – Quickbooks (QBO) and then select Download transactions. Save the file on your desktop and use that file to upload transactions into QuickBooks.

# Reports

Download Transactions	
Account: Select All	
Name	Туре
Time period:	
30-day view	-
Transaction type:	
All	•
File format type:	
QuickBooks (QBO)	~

Download

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